# MyPhone Dialer for Chrome User Guide

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CISCO Powered

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## **MyPhone Dialer for Chrome**

#### **SUMMARY**

- Your PeachComm service supports a Google Chrome extension which allows you to place Clickto-Dial Calls from an integrated Softphone (desktop browser or mobile device).
- Users can also control a limited set of features, including Remote Office, Call Forwarding Always, and Do Not Disturb.
- To download the Dialer, you will need to login to the My Phone portal <insert URL>.

**PLEASE NOTE**: Only the site administrator can setup users in the My Phone portal. Ask your site administrator if you do not have access into the My Phone portal.



## **MyPhone Dialer for Chrome**

#### **DOWNLOADING THE EXTENSION**

#### **Follow these steps:**

- 1. To access the correct Dialer for Google via the Chrome Web Store <u>Click Here</u>.
- 2. Click the "Add to Chrome" blue button on the top right.

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| Broa<br>Offered | BroadCloud Dialer for Google Chrome™<br>Offered by: bcpbxgoogledev<br>★★★★★ 1   Productivity   ≗ 1,000+ users   |   |  |                                    |   |
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## **MyPhone Dialer for Chrome**

#### **DOWNLOADING THE EXTENSION**

#### **Follow these steps:**

- 3. When prompted to confirm your Extension, click "Add Extension"
- 4. A notification window will appear when the extension install is complete
- 5. Restart your Browser

| Home > | Extensions > BroadCloud Dialer for Google   | Add "BroadCloud Dialer for Google Chrome™"? ×   |
|--------|---|---|
| C      | BroadCloud Dialer for (<br>Offered by: bcpbxgoogledev<br>***** 1   Productivity   1,000 | It can:<br>Read and change all your data on the websites you visit<br>Display notifications<br>Add extension Cancel |
|        | •   | verview Reviews Related   |

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### How to Use the Dialer for Chrome

- 1. Upon browser restart, a phone icon (as shown below), should appear to the right of your browser search bar
- 2. If it does not appear, check the extensions settings (puzzle piece icon) to make sure it is pinned to your menu



- 3. Click the pin to turn it from gray to blue
- 4. Once pinned, the phone will appear in the extensions list to the right of the browser bar (shown below)



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### How to Use the Dialer for Chrome

To begin using the Dialer for Chrome extension Click the Handset Icon in your browser:

- 5. In the pop-up window, enter your **User Name** and **Password**, then click "Sign In"
- 6. Restart your browser to make calls





### How to Use the Dialer for Chrome

To begin using the Dialer for Chrome extension Click the Handset Icon in your browser:

7. From the Phone Tab, you can make calls or search for Contacts to call



8. Click the Call History Tab to view your Call History list



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### How to Use the Dialer for Chrome

- 8. Click the Preferences Tab to enable Click-to-Dials Calls, Notifications, and Text-to Speech capabilities.
- 9. From the lower menu, access Voicemail Messages and enable or disable other features.



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### For Additional Support Email support@peachcomm.com OR Call us at 877-953-8741