


MyPhone Dialer for Chrome

User Guide

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peachcmm



MyPhone Dialer for Chrome

SUMMARY

- Your PeachComm service supports a Google Chrome extension which allows you to place **Click-to-Dial Calls** from an integrated Softphone (desktop browser or mobile device).
- Users can also control a limited set of features, including Remote Office, Call Forwarding Always, and Do Not Disturb.
- To download the Dialer, you will need to login to the My Phone portal **<insert URL>**.

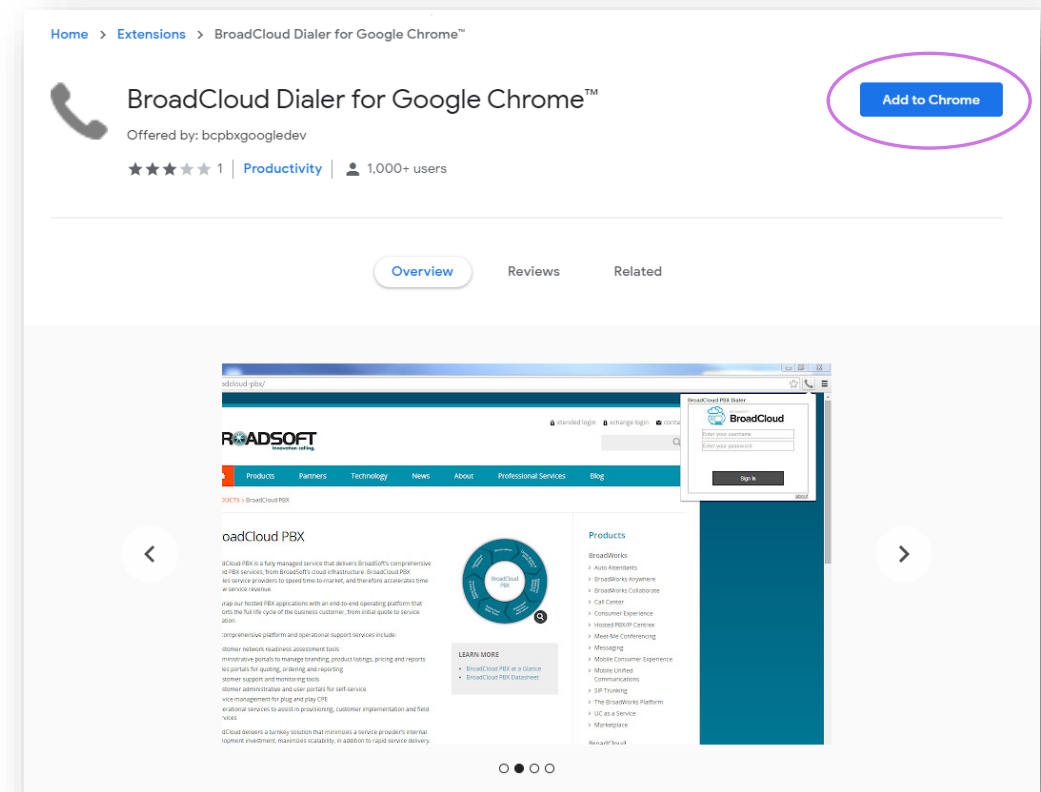
PLEASE NOTE: Only the site administrator can setup users in the My Phone portal. Ask your site administrator if you do not have access into the My Phone portal.

MyPhone Dialer for Chrome

DOWNLOADING THE EXTENSION

Follow these steps:

1. To access the correct Dialer for Google via the Chrome Web Store [Click Here](#).
2. Click the "Add to Chrome" blue button on the top right.

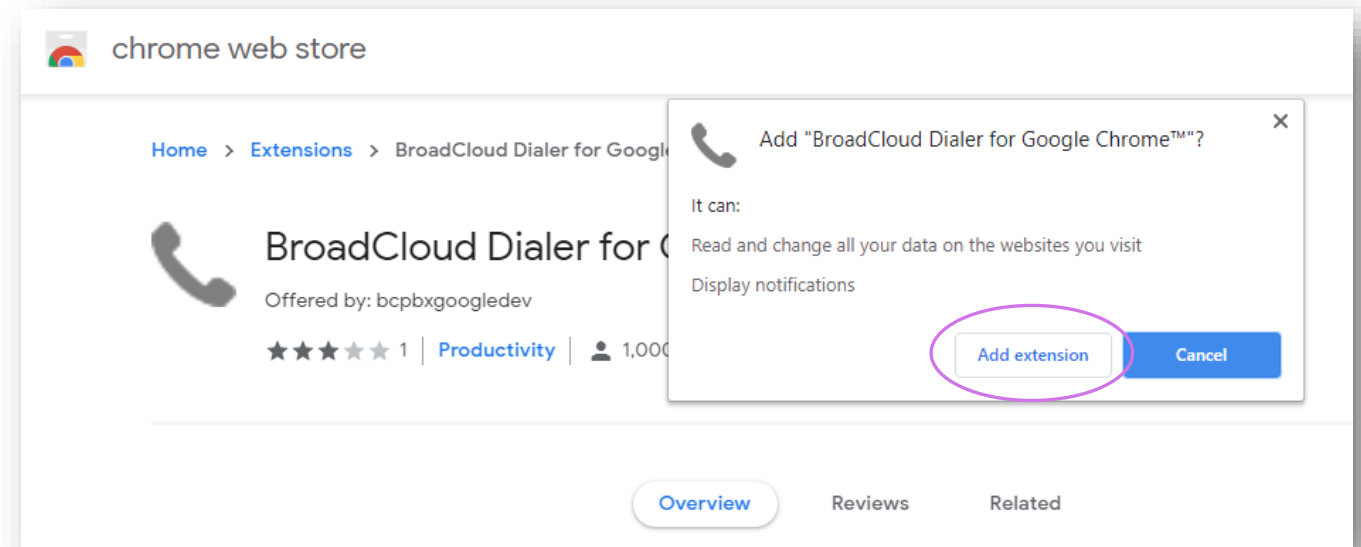


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DOWNLOADING THE EXTENSION

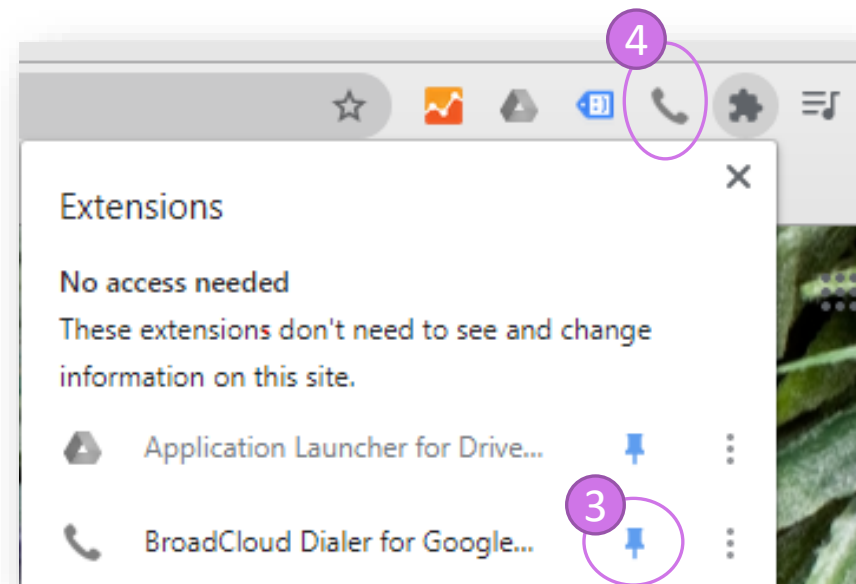
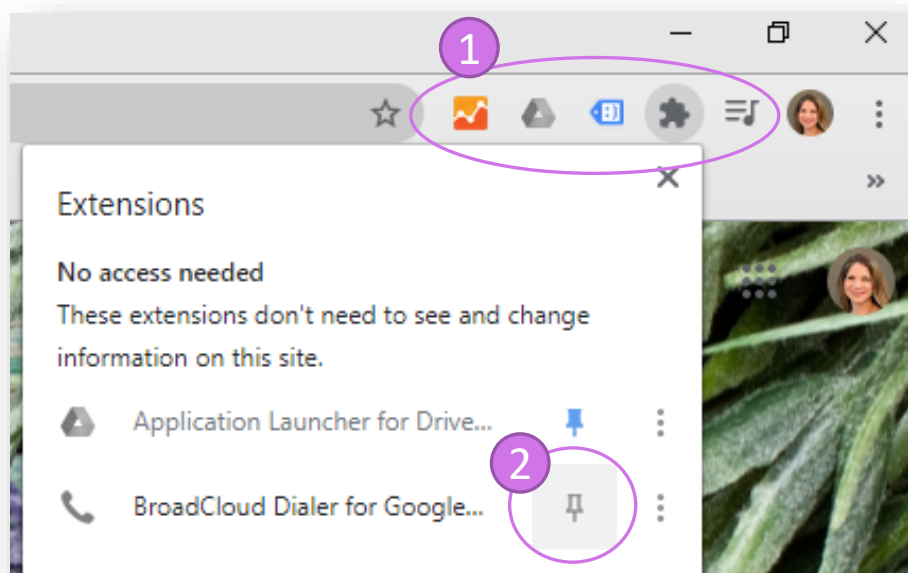
Follow these steps:

3. When prompted to confirm your Extension, click "Add Extension"
4. A notification window will appear when the extension install is complete
5. Restart your Browser



How to Use the Dialer for Chrome

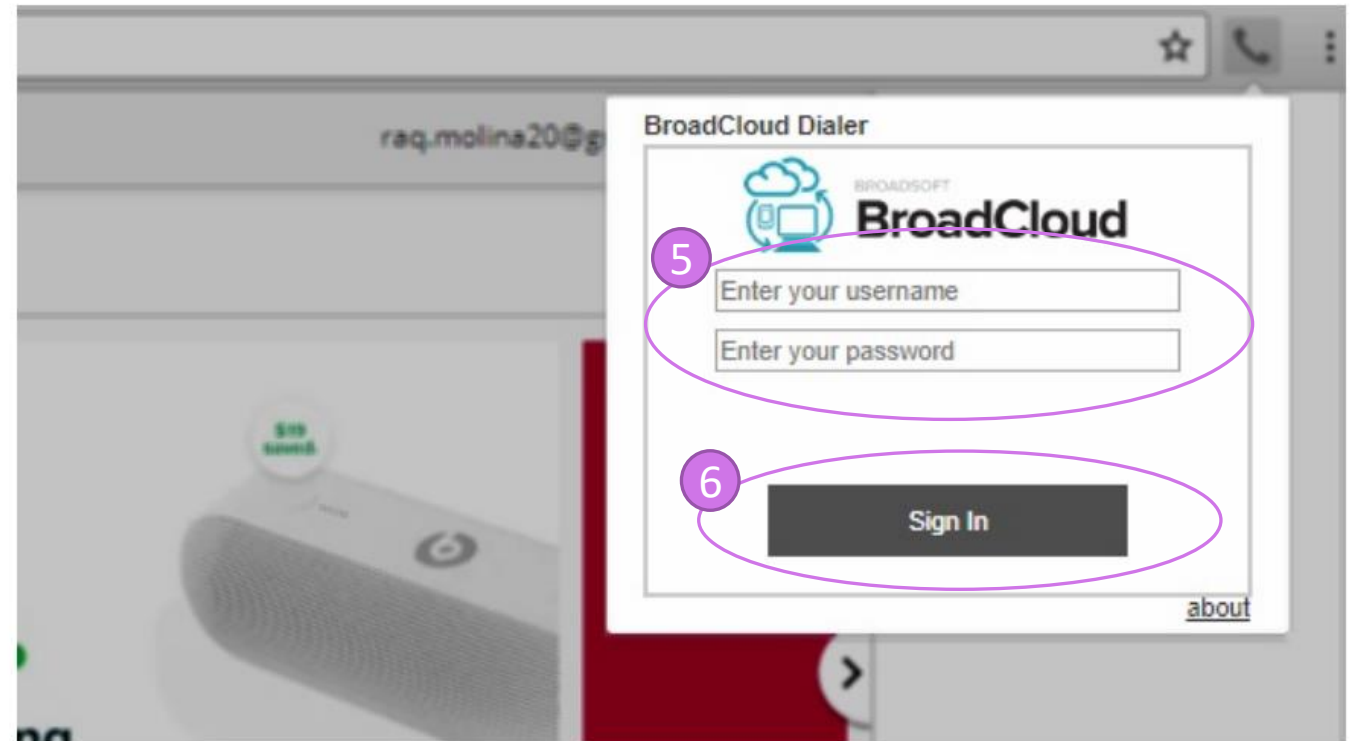
1. Upon browser restart, a phone icon (as shown below), should appear to the right of your browser search bar
2. If it does not appear, check the extensions settings (puzzle piece icon) to make sure it is pinned to your menu
3. Click the pin to turn it from gray to blue
4. Once pinned, the phone will appear in the extensions list to the right of the browser bar (shown below)



How to Use the Dialer for Chrome

To begin using the Dialer for Chrome extension Click the Handset Icon in your browser:

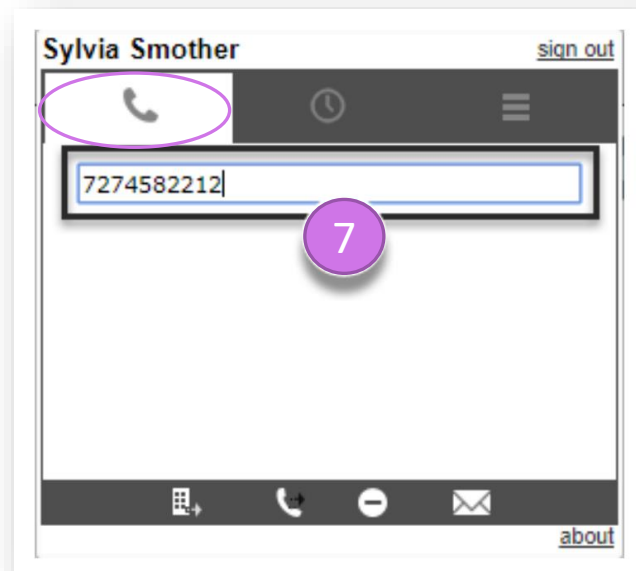
5. In the pop-up window, enter your **User Name** and **Password**, then click "Sign In"
6. Restart your browser to make calls



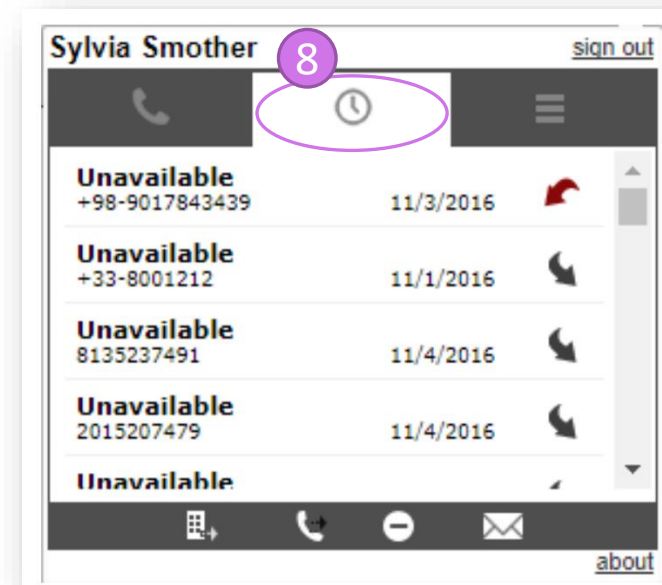
How to Use the Dialer for Chrome

To begin using the Dialer for Chrome extension Click the Handset Icon in your browser:

7. From the Phone Tab, you can make calls or search for Contacts to call

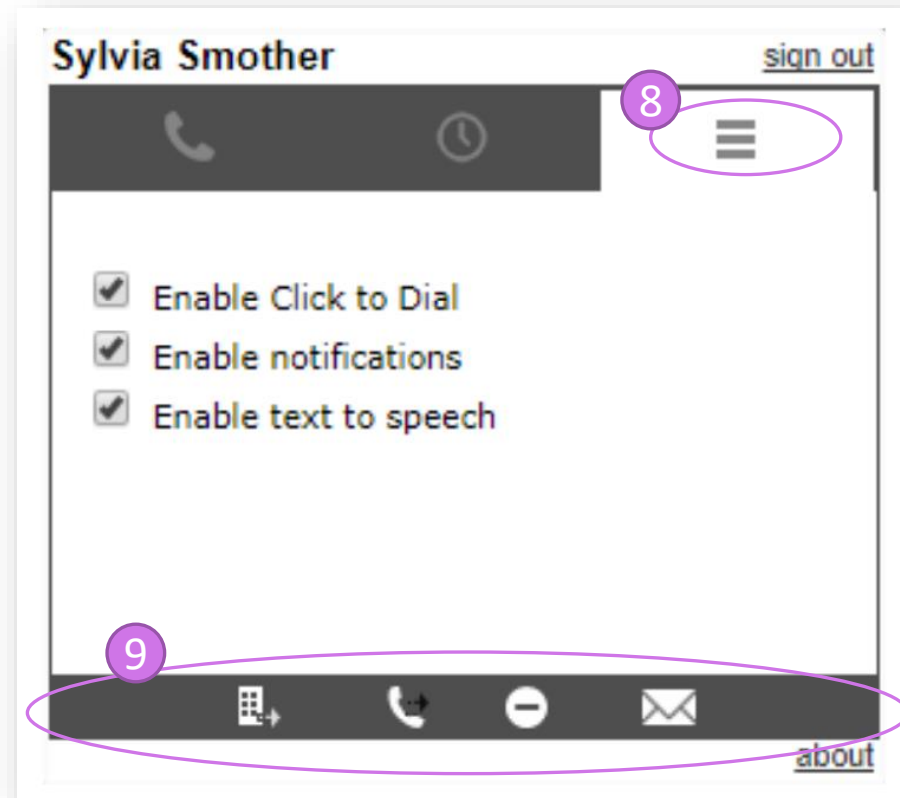


8. Click the Call History Tab to view your Call History list



How to Use the Dialer for Chrome

8. Click the Preferences Tab to enable Click-to-Dials Calls, Notifications, and Text-to Speech capabilities.
9. From the lower menu, access Voicemail Messages and enable or disable other features.





For Additional Support Email
support@peachcomm.com OR
Call us at 877-953-8741